Felix Zhao

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March 3, 2023,

Dear Hiring Manager,

I am writing this letter to express my earnest interest in the **Junior Programmer / IT Support Technician** position at your company. I am an information technology professional, and my interdisciplinary background combined with work experience in business analysis would make me a strong fit for the position.

As a near graduate student from the Business and Information Systems Architecture (BIA) program at Fanshawe College, I have been trained to implement Front End and Back End development for clients, as well as to provide IT & Business solutions for various scenarios. I have adopted extensive knowledge in development, database and analysis from a productive learning process. In addition to a variety of IT courses, my capacity in the IT profession has also been proven in a Capstone Project and associated work experience. I’ve built a range of IT skills including the following:

* Front End Development, including HTML / CSS / JavaScript / React / PHP
* Back End Development, including Java / Spring Boot / REST / SOAP
* Database Design, Development & Maintenance / MySQL / Microsoft SQL Server
* Business Solution & Intelligence, including SSIS / SSAS / SSRS, Python Automation
* Data Processing & Analysis, including ETL, Modeling
* Requirement Analysis and Report Composition

In addition to IT knowledge, I am also proficient in business analysis, which I’ve learned from my schooling and further developed during my previous work experience as analyst in the industry. Aside from professional skills, my work experience has also afforded me down-to-earth soft skills in interpersonal communications.

Thank you for your time in reading this letter. I would love to meet you for further discussion regarding the job position referenced above. Please don’t hesitate to contact me as you’re looking for more information about my qualifications and working experience.

Thank you for your consideration.

Sincerely,

Felix Zhao